



Maryland Active Assailant Interdisciplinary Work Group

December 7, 2022

10:00 A.M. - 12:00 P.M.

Location: : 6 St Paul St, 23rd Floor, Baltimore, MD 21202

IN ATTENDANCE

Allyn, R.	Klinger, M.
Bass, J.	Krok, M.
Bates, L.	Landon, P.
Bowbray, J.	Linthicum, R.
Brown, B.	McGregor, D.
Burnett, K.	Morris, L.
Chase, S.	Mueck, B.
Chizmar, T.	Nelson, T.
Curtis, J.	O'Connell, M.
Dietrich, G.	Pignataro, J.
Dunkerson, M.	Robinson, M.
Filbert, W.	Rudick, B.

(410) 281-2361

aaiwg.mdem@maryland.gov



Frenette, A.	Sallee, W.
Gray, J.	Smith, N.
Hubbard, M.	Thomas, S.
Immler, J.	Thompson, T.
Jahromi, K.	Warren, C.
Jerome, J.	Watkins, M
Jones, L.	

START TIME: 10:02 a.m.

AGENDA

- 1. Call to Order/Opening Remarks**
- **Introductions**
- **Approval of meeting minutes from 09/14/22**
 - **Motion to approve – J. Pignataro**
 - **Seconded – L. Jones**
 - **All in favor, motion carried**
- **T. Nelson welcomed new voting member and counsel**
 - **Matt Watkins (Talbot County) – Southern/Eastern Region**
 - **Sabrina Chase (Maryland Department of Emergency Management) – Counsel**
- **P. Landon provided additional opening remarks**



2. Subcommittee Updates (J. Gray)

- **Emergency People Search & Recovery**
 - Final review and edits of Guidance Document complete
 - Now titled *Support Services for Mass Casualty Events: Guidance & Best Practices*
 - Received 18 comments during comment period
 - Training based on Guidance Document being developed
 - Awaiting input from OCME which may require further additions/revision
 - B. Mueck requested verbiage in title be changed from “Events” to “Incidents”
 - Motion to approve with the name change made by B. Mueck
 - Seconded – J. Pignataro,
 - All in favor, motion carried to approve the document with the updated title of *Support Services for Mass Casualty Incidents: Guidance & Best Practices*
 - Next meetings: 12/21/22 & 1/25/23
- **Community Outreach/Website**
 - Thanks to MIEMSS for providing webmaster technical support
 - Engagement Strategy in development
 - Contact Us page being created/updated
 - Google Analytics in process
 - Continually looking at updating the website and reviewing new resources
 - Next meeting: 1/27/23
- **First Responder Guidelines**
 - Equipment Guidance and Recommendations complete; was reviewed and voted upon earlier in 2022



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- **Field Operations Guide (FOG) currently being updated; to be reviewed by AAIWG members and external partners**

§ AAIWG members requested to review and provide feedback by 12/23/2022

- **Next meeting TBD (February 2023)**

- **Symposium**

- **Documentation filed for future use**

- **2022 Symposium Stats**

- **Held at Double Tree Hotel in Annapolis on October 14, 2022**
- **221 attendees**
- **101 no-shows**
- **0 walk-ins**

- **Feedback Survey Results**

- **34 responses received**
- **Keynote: highly rated**
- **Panel #1: well-received**
- **Panel #2: mixed results**
- **Liked Best included:**
 - **Dr. Langman's case studies**
 - **Networking**
 - **Learning what other counties are doing**
- **Opportunities for Improvement included:**
 - **Shorter keynote**
 - **Lessons learned from more recent events**
 - **Breakout sessions**
 - **Projector A/V issues**
 - **Rescue Task Force best practices (idea for future presentation)**



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- **Next meeting: none scheduled**

3. 2022 Symposium Hotwash (T. Nelson, R. Linthicum, J. Gray)

- **What was the most valuable part of the symposium for you/your organization?**
 - **B. Mueck preferred Dr. Langman's presentation**
- **What topics should future events focus on?**
 - **M. Robinson suggested afternoon breakout sessions with various tracks including Administration, Law Enforcement, and Fire/EMS**
 - **G. Dietrich suggested a presentation on Aberdeen Proving Ground's research into body armor and human performance metrics**
- **How often should the AAIWG host events?**
 - **Multiple participants indicated that annual event may become repetitive, and a symposium every two years would be ideal**
- **How can we reduce no-shows for future events?**
 - **Charging a small fee for attendance**

4. Work Session: Community Outreach/Website Engagement Strategy (J. Gray)

- **The purpose of the Community Outreach/Website Engagement Strategy is to provide structure to outreach all AAIWG efforts**
- **The Strategy will clarify processes for sharing new and existing resources with Working Group members as well as partner agencies**
- **The Strategy will answer the following questions:**
 - **Who are we trying to reach?**
 - **What are we trying to convey to that group?**
 - **How do we reach this group?**
- **Full Workgroup buy-in is required for the finalization and implementation of the Strategy**



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- A collaborative document will be distributed to Working Group members, which will help identify the following:
 - Audience groups
 - Communication preferences
 - Frequency/triggers
 - Relevant topics/information
 - Methods

 - K. Burnett explained that to CO/W Subcommittee has discussed the possibility of setting up a social media page for the AAIWG, and recognized the challenge of identifying an appropriate administrator for the page

5. MCAC Current Events Presentation (J. Curtis)

- An overview of recent incidents outside of MD included shootings in Colorado Springs, CO and Chesapeake, VA

- A discussion of active assailant prevention included presentation of a Pathway to Violence chart and case studies of the following communities where incidents were prevented:
 - New York, NY
 - Hillsborough County, FL
 - Centreville, OH
 - Los Angeles, CA

- To overcome barriers in the reporting of potential active assailant incidents, a community must provide knowledge to authorities and build trust

- T. Nelson recommended that AAIWG facilitate a conversation between MCAC and law enforcement reps to provide awareness of what types of prevented targeted attacks make it into the daily report

- J. Gray added that this would provide an opportunity to direct readers to additional resources for reporting potential incidents



6. 2023/2024 Strategic Planning Discussion (T. Nelson & R. Linthicum)

· T. Nelson reviewed the requirements of AAIWG per the February 28, 2018, Executive Order, including:

- Update 2014 Guidance Document (complete)
- Monitor best practices (ongoing)
- Meet at least quarterly (ongoing)

· T. Nelson reviewed the Charter of the AAIWG and stated that priorities for the upcoming strategic planning cycle should include:

- Development of Prevention and Early Intervention resources and templates
- Ongoing maintenance and development of the AAIWG website

7. Member Roundtable Discussion

· J. Jerome requested that T. Nelson distribute a document that outlines the current sub-committee structure leadership, with contact information

· T. Nelson addressed AAIWG vacancies from the FBI and Secret Service, and noted that the incoming administration should be in place before making any major decisions for the future of the Working Group

· M. Hubbard highlighted the Domestic Terrorism Task Force legislation and noted there will be potential areas of overlap with that group coming up

· T. Nelson mentioned the Crisis Scene Work Group's efforts to produce a guidance document and will provide an update to this group at the next quarterly meeting

· W. Sallee indicated that MSDE has hired someone who will be replacing him on the Work Group

· A. Frenette shared a link to the Cybersecurity & Infrastructure Security Agency's [Active Shooter Guide and Template](#)

8. Action Item Review (T. Nelson, R. Linthicum)

· All Members:



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- All AAIWG members should review the Field Operations Guide and provide feedback
 - Review the Engagement Strategy and circulate among PIOs within members' organizations
 - **Administrative Items:**
 - The AAIWG charter will be sent out for members to review the structure of workgroups and subcommittees
 - *Support Services for Mass Casualty Incidents: Guidance & Best Practices* will be posted to the website when its title has been changed
 - Consider a press release related to both the document that was approved today (Support Services for MCIs) and the Equipment Guidelines and Recommendations
 - **New Subcommittee Tasks:**
 - **Emergency People Search and Recovery:** Add documents from Anne Arundel County
 - **Community Outreach:** Investigate options for sharing best practices on the prevention of active assailant incidents and a process for managing inquiries when the AAIWG does a public release
 - **First Responder Guidelines:** Look into the topic of body armor for EMS futher

9. Closing Remarks & Adjourn

- Next meeting to be scheduled after transition to new administration

End Time:

- Motion to adjourn – B. Mueck
- Seconded – J. Pignataro
- All in favor, motion carried – adjourned at 11:54 a.m.