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# Maryland Active Assailant Interdisciplinary Work Group

May 12, 2021

10:00A.M. - 11:30 A.M.

Location: via Google Meet

## Meeting Minutes

### IN ATTENDANCE:

Allyn, R.  
Brillman, S.  
Brown, B.  
Brown, M.  
Burnett, K.  
Crisafulli, M.  
Curtis, J.  
Dietrich, G.  
Dietz, K.  
Frank, J.  
Frenette, A.  
Gordon-McCown, T.  
Gray, J.  
Haas, S.  
Hasenpusch, H.  
Hubbard, M.  
Jahromi, K.  
Jerome, J.  
Karaman, Y.

Klinger, M.  
Krok, M.  
Linthicum, R.  
Luedtke, D.  
Morris, L.  
Mueck, R.  
Nelson, C.  
Nelson, T.  
O'Connell, M.  
Pignataro, J.  
Radja, L.  
Reddick, T.  
Reginaldi, J.  
Rudick, B.  
Shepherd, S.  
Simons, R.  
Thompson, T.  
Tolbert, J.  
Warren, C.

### 10:02 a.m. START

#### 1. CALL TO ORDER

- Welcome/introductions
- Approval of Meeting Minutes from March 31, 2021 -
  - Motion to approve March 31 meeting minutes - John Frank, Terry Thompson



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- Approved

## 2. EQUIPMENT RECOMMENDATIONS DOCUMENT

- Present recommendations developed by the Equipment Subcommittee (G. Dietrich, M. O'Connell)
  - G. Dietrich reviewed the process of developing recommendations and specifics of guidelines.
  - Review sections
    - IFAK -
      - B. Mueck - estimate on size - concern that too large may discourage use
      - D. Luedtke - Recommended including graphics for size but avoid any logo/branding
    - Initial Warm Zone Medical Care Kit
      - No comments
    - Casualty Collection Point Equipment
      - Herb - have theirs "pre-staged" at locations - may be an option on where to house them
    - Ballistic Personal Protection Equipment
      - Would be guided by local jurisdiction - these are recommended guidelines they should consider
      - No comments
    - D. Luedtke asked where it will live - website
    - T. Nelson noted a full edit for branding.
  - Motion to approve substantive information - Bob Mueck, Capt. Hasenpush, motion carried.

## 3. SUBCOMMITTEE ROUNDTABLE

- Subcommittee Chairs' opportunity to provide updates
  - Planning/Preparedness/Response - B. Mueck/B. Rudick
    - First meeting 5/3/21
    - Gathering objectives & tasks
    - Ed McDonough/MEMA has stepped up for Community Outreach under PP&R
    - Focus to include but not limited to:
      - Keeping website active & updated
      - Tabletop Exercises "in a box"
      - Examples of active assailant exercises
  - Prevention - D. Luedtke
    - Participating in other committees with similar objectives



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- Review of common topics & objectives (e.g., guidance document)
  - Recommended AAR for Baltimore County incident
  - Reach out to Dawn with any recommendations
  - R. Allyn - updates available on family information document?
    - T. Nelson - to move ahead with last draft to formalize
  - Community Outreach Chair vacancy - B. Mueck indicated that Ed McDonough may be interested.
    - T. Nelson - other volunteers?
      - D. Luedtke - Emily Lucht
    - Please forward suggestions to AAIWG email

#### 4. CHARTER CHANGES

- Review proposed changes to the local membership portions of the AAIWG Charter (D. Luedtke, Counsel)
  - Review of current Executive Order requirements; review of Charter breakdown as it stands now
  - Comparison of Charter breakdown then and now
  - What is preferred? Specific agencies? Regional representation? Term limits? Appointments?
    - J. Frank likes the regional approach
    - J. Jerome likes regional; what is the purpose of term limits?
      - T. Nelson - natural turnover already occurs
    - D. Luedtke recommended requiring notification of withdrawal and subsequent voting on new representation at next meeting.
      - C. Hasenpusch likes regional approach & requiring notification of withdrawal.
  - Recommended adding for regional:
    - Central
    - Eastern
    - NCR
  - D. Luedtke motion for:
    - 4 members each for Law, Fire/EMS & Local Emergency Management
      - T. Nelson expressed concern over size if requiring per region
      - J. Jerome suggested regions - East, West, Baltimore Metro & NCR
      - C. Nelson - Include Southern Maryland
      - J. Pignataro - keep it at West, East, Central
        - 3 regions would allow a larger pool of volunteers
        - T. Nelson - concern re: diversity of state
      - T. Nelson - need for Upper & Lower Eastern Shore?



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- T. Thompson encouraged as this is how MEMA is set up
    - Goal is to remove specific agencies (e.g., Charles County) from charter so that a replacement can be pulled from another agency
      - J. Curtis suggested removing specific agencies with attention paid to regional representation desired
  - Motion: For consideration of a motion, the three disciplines (LE, EM, Fire/EMS) will have generally equal representation from the following regions: Western (Washington -West), Central, NCR, Southern, Eastern. The number of voting members should not increase. All interest can be collected and then the current voting body can determine how to handle each region in the best way - motion made by Bob Mueck, seconded by J. Frank
    - Vote to approve - no abstention or vote against

#### **5. State Homeland Security Grant Program funding through MIEMSS**

- \$150K to solicit additional contract support to focus on priorities
  - Anyone willing to participate in RFP please contact AAIWG email
  - D. Luedtke noted state procurement law
- \$250K pass through funding for Local fire/EMS/LE jurisdictions

#### **6. CLOSING REMARKS & ADJOURN -**

- Motion to adjourn - J. Pignataro, seconded by B. Rudick - all in favor

**11:00 a.m. End**